

SINDH EDUCATION FOUNDATION
GOVERNMENT OF SINDH
ADOPT A SCHOOL PROGRAM

AGREEMENT

This Agreement is made in Karachi on this _____ of _____.

BETWEEN

Government of Sindh, through Education & Literacy Department, Tughlaque House, Court Road, Karachi. (Hereinafter referred to as Government and/or Owner)

AND

M/s: _____ having registered office/ address _____
_____ acting through _____
having CNIC No. _____ Address _____ (here in
after referred to as "Adopter")

WHEREAS, Government of Sindh intend to upgrade existing Government schools identified by District Government, into quality schools under its Adopt a School Program. These schools will be developed by Adopter with **an overall objective of improving student learning outcomes through School Development Plan.**

AND WHEREAS, the District Education Officer concerned _____ and Managing Director, Sindh Education Foundation have been assigned to act as enabler and facilitator respectively.

AND WHEREAS, the Adopter is willing to take responsibility of the Government owned School namely _____ situated at (Village), (UC), (District) _____ SEMIS Code # _____ and undertake to upgrade the adopted school as per terms and conditions laid down in this Agreement.

NOW, THEREFORE, it is hereby agreed as follow:-

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1. OBLIGATION OF GOVERNMENT

- 1.1 The Government shall provide funding to the Adopted School through School Management Committee on regular basis and must pay utilities of the School
- 1.2 The Education and Literacy Department Government of Sindh shall ensure the Government teachers are identified and attend trainings regularly and that the adopter is allowed entry into government schools to observe and give the training follow up support to teachers participating in the training.
- 1.3 The Education and Literacy Department shall support adopter to resolve School based issues and problems in coordination with concerned officers of Education Department.
- 1.4 The Government shall support Adopters for implementing the School Development Plan in adopted schools for improving the educational outcomes.

2. OBLIGATION OF ADOPTER.

- 2.1 The Adopter shall be responsible for the overall supervision of the adopted School.
- 2.2 The Adopter shall serve as Patron of the SMC and must ensure active participation of the SMC through teachers and parental involvement. In case SMC does not exist in the School the adopter shall establish SMC through election.
- 2.3 The Adopter may hire teaching and non-teaching staff on contract as and when required with financial obligation on the adopter.
- 2.4 The Adopter shall mobilize material, financial and human resources for smooth functioning of School.
- 2.5 The Adopter shall ensure that “School Development Plan” is annexed at Annexure “A” (which constitute part and parcel of this Agreement) shall be implemented in letter and spirit. However, any amendment/ alteration or change in “School Development Plan” can only be done with the mutual consent of SEF and Adopter.
- 2.6 The adopter will galvanize community support through SMC for enhancing enrollment in the Schools

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- 2.7 The Adopter shall maintain enrollment, retention and examination certification record of the adopted school as per agreed criteria and shall share periodical reports with stakeholders.
- 2.8 The Adopter shall work closely with school level stakeholders for the betterment of Schools especially for improving the overall quality of education and particularly creating positive impact on students' learning outcome.
- 2.9 The Adopter may include government teachers from neighboring government schools in the teacher training programs.
- 2.10 The Adopter shall not use the name, acronym or logo of government, Enabler or facilitator.

3. RESPONSIBILITIES OF DISTRICT GOVERNMENT (ENABLER)

- 3.1 The concerned District Education Officer shall coordinate with the management of Adopted Schools and to extend all necessary support to ensure that targets are achieved in given time framework.
- 3.2 The concerned District Education Officer Should ensures availability of head teachers and teaching/non teaching staff.
- 3.3 The concerned District Education Officer will regularly participate in the coordination meetings.

4. RESPONSIBILITIES OF SEF (FACILITATOR)

- 4.1 SEF will be the **Focal Organization** for the program coordination
- 4.2 SEF will be responsible for the quality of audit of the program including teacher development, curriculum enrichment, school monitoring and student assessment.
- 4.3 SEF shall provide facilitation for school adoption.
- 4.4 The SEF shall analyze/ review school needs and adopters' capacity to contribute
- 4.5 The SEF shall conduct/ facilitate Adopters' orientation regarding adoption process and parameter

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- 4.6 The SEF shall facilitate with the stakeholders to develop a customized School Development Plan (SDP) and setting targets.
- 4.7 The SEF shall conduct/ facilitate capacity building sessions on school development planning for adopters as well as district government officials.
- 4.8 The SEF shall undertake advocacy for the initiatives through different media. SEF's website will be linked to the DoE's website for Adopt-a-School Program.
- 4.9 The SEF shall facilitate quarterly meetings of stakeholders.

5 Steering Committee

- 5.1 The overall progress of the program will be supervised by the Project Steering Committee (PSC) as per policy:

a)	Secretary Education & Literacy Department	Chairperson
b)	Managing Director, Sindh Education Foundation	Co-Chairperson
c)	Member of Civil Society	Member
d)	Member of Civil Society	Member
e)	Member of Civil Society	Member
f)	Director of Schools Karachi	Member
g)	Coordinator, AASP of SEF	Member/ Secretary

- 5.2 All disputes, difference, doubt, difficulties, divergences etc of serious nature arising between the parties, will be resolved amicably, otherwise, it shall be referred to project Steering committee and its decision shall be final.
- 5.3 The member of the civil society will be notified by the Department of Education and Literacy, Government of Sindh.
- 5.4 Day to day issues will be resolved by the Coordinator AASP of SEF
- 5.5 The project Steering committee will hold quarterly meetings.

6. Duration of agreement

- 6.1 That the duration of this agreement shall be for _____years i.e. from _____ to _____. This period shall be extendable for a maximum period up to 10 years with the mutual consent of the parties, subject to satisfactory performance of the Adopter.

- 6.2 The parties can opt to cancel this agreement by giving a notice of three months with no liability towards Government.

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7. Indemnification.

7.1 The Adopter shall indemnify Education & Literacy Department, Government of Sindh for any loss or damages sustained owing to non observance of agreement and/or any litigation arising out of implementation of agreement and/or any claim or charge against Adopter.

8. Responsibility of the Adopter.

8.1 The **Adopter**, without prior consent to be recorded in writing by the other partners to this agreement shall not assign or transfer or caused to be transfer or assign the responsibility under agreement or any part, share or interest thereof, to any third party.

IN WITNESS WHEREOF the Parties have set and subscribed their respective hands hereunder, the day, month and year first mentioned above.

**ON BEHALF OF
ADOPTER**

**ON BEHALF OF
DIRECTOR OF SCHOOLS KARACHI**

Name: _____

Name: _____

Designation: _____

Designation: _____

NIC No. _____

NIC No. _____

**ON BEHALF OF
SINDH EDUCATION FOUNDATION
GOVERNMENT OF SINDH**

**ON BEHALF OF
GOVERNMENT OF SINDH**

Managing Director
Sindh Education Foundation

Secretary
Education & Literacy Department

Date of Signing the Contract: _____