

Individual Consultants are Required for Short Term Activity.

Date: 26-01-2013

Loan No: PAK

RFQ No. SEF/PPRS/2012-13/024

The Government of Sindh has received a loan from the World Bank for Reconstruction and Development towards the cost of Sindh Education Reform Program (SERP). It is intended that part of the proceeds of this loan will be applied to eligible payments under the contract for "Promotion of Private Schools in Rural Sindh".

The Procurement Department, Sindh Education Foundation, GoS now invites CVs from individuals those who can perform the following responsibilities as mentioned below in detail:

S. No	INDIVIDUAL CONSULTANTS ARE REQUIRED FOR:	Qty	WORK DETAIL
1	Language & Communication	1	WORK DETAILS ARE AVAILABLE IN BELOW MENTIONED TORs.
2	ICT Knowledge & Skills	1	

Interested individuals are allow to submit their CVs to Procurement Department, the shortlisted candidates will contact for interview and onward selection process.

Kindly see below mentioned TORs for detail work requirements.

The last date of CVs submission is February 01st, 2013 (17:00PM).

**Procurement Department
Sindh Education Foundation,
Government of Sindh**

TORs for Individual Consultants (PPRS)
SHORT TERM CONSULTANCIES FOR PPRS:

The Consultant(s) will be expected to provide facilitation in “Language and Communication Skills” by achieving following objectives;

- To enhance academic, non-academic and formal writing skills.
- To improve good practices adopted for effective listening skills in professional environment.
- To create an environment where participant will be able to enhance their English speaking skills with focus on accent and pronunciation.
- To enhance good presentation skills of the participants.
- To strengthen structural understanding of English in oral and written application.
- To provide an environment where participants can learn academic report writing.

The Consultant(s) will be expected to provide facilitation in “ICT Knowledge and Skills” by achieving following objectives;

- Enhance skills and technical expertise in use of;
 - Microsoft Excel (Intermediate/Advanced level usage)
Work on data and layout handling, formula usage, integration with other office applications, use of conditions (if/then etc.), Macros.
 - Microsoft Word (Intermediate/Advanced level usage)
Work on data and layout handling, query generation and application, data base structure/fields/records management, form design, integration with other office applications.
 - Microsoft PowerPoint (Intermediate/Advanced level usage)
Work on slide and layout handling, animations, formatting, integration with other office applications.

The objectives will be achieved through interactive sessions, presentations, practice and discussions supplemented by reference material.