



**SINDH EDUCATION FOUNDATION  
GOVT. OF SINDH**

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD  
KARACHI, PAKISTAN.

Phone: (92-21) 34169141-5, FAX #: (92-21) 99251652



**TENDER NOTICE OF GROUP LIFE INSURANCE POLICY FOR SEF  
EMPLOYEES**

**Tender Ref SEF/NP/15-16/43**

Sealed bids, addressed to the Procurement Department, Sindh Education Foundation, are invited under SPPRA rules, 2010. The potential bidder must have at least 10 years of experience in same field along with turnover of Rs.20 million per annum in **GROUP LIFE INSURANCE POLICY FOR SEF EMPLOYEES**. The bidder must also not be black listed from anywhere and have registration with relevant Tax & Sales Tax Departments of the Govt. of Pakistan (preferably based in Sindh Province).

Strong background firms are required to provide a best proposal, they are allowed to participate as per below mentioned schedule:

| DESCRIPTION OF JOB                                   | TENDER DOCUMENTS   | AVAILABILITY OF TENDER DOCUMENTS  | LAST DATE OF SUBMISSION   | TENDER OPENING DATE  |
|--|--|---|---|--|
| <b>Group Life Insurance Policy for SEF Employees</b> | Exact details & Specifications are available in the bidding documents. | 18 <sup>th</sup> April, 2016<br>to<br>9 <sup>TH</sup> May, 2016<br>from<br>09:30 am<br>to<br>04:00 pm (working days only) | 10 <sup>th</sup> May, 2016<br>up to<br>3:00 pm<br>In case of any holiday/law-an-order situation/mishaps the last date of submission will be on next working day | 10 <sup>th</sup> May, 2016<br>up to<br>3:30 pm<br>In case of any holiday/law-an-order situation/mishaps the last date of Tender opening date will be on next working day |

Interested Firms are requested to give their best & final prices as negotiations on the prices once quoted/offered are not permissible under the rules.

Bidding documents containing terms and conditions with a prescribed Performa can be obtained from Procurement Department, Sindh Education Foundation, against pay order of Rs.1000/- (non-refundable) in favor of "SINDH EDUCATION FOUNDATION" and in case of download bidding documents from SPPRA or SEF website, at the time of submitting of bid, the pay order of tender fee Rs.1000/-(non-refundable) must be enclosed along with the bid in favor of "SINDH EDUCATION FOUNDATION".

All bids should be submitted in single package containing one envelope each under Single stage – One envelope procedure specified in SPPRA rules, 2010 amended 2013. Envelope shall contain the TECHNICAL & FINANCIAL PROPOSAL duly attached a 3% Bid Security (refundable) pay order of the total bid cost in the name of SINDH EDUCATION FOUNDATION Govt. **The address on the envelope should be marked to the Procurement Department of SEF.** The Contract may be extendable as per the performance. No tender will be accepted without Bid Security & such tender(s) will be rejected at the spot.

Bids shall be opened at the office of SEF, Plot # 21 Block-7/8, OCHS, Ameer Khusro Road, Karachi on the time & date given above in the presence of Purchase Committee, SEF, Govt. of Sindh, Karachi and those authorized Persons/Firms who wish to be present.

**The Procuring Agency may reject any bid subject to relevant provision of SPP rules 2010 and may cancelled the bidding process at any time prior of acceptance of bid or proposal as per rule 25(i) of the said rules.**

This advertisement is also available on the websites of Sindh Education Foundation, SPPRA Govt. of Sindh i.e. [www.sef.org.pk](http://www.sef.org.pk) & [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) respectively.

S/d  
Deputy Director (Procurement)