



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**

(HEAD OFFICE)

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184



Request for Proposal

RFP: Ref SEF/NP/16-17/28

Sindh Education Foundation (SEF), Government of Sindh (GoS) invites sealed proposals from the interested bidders for Shortlisting of Firms for Recruitment and Selection of Employees. The eligible bidders must meet the following eligibility criteria duly substantiated with documentary evidence:

- At least 05 years of experience in providing consulting services for recruitment and selection of employees with at least 03 similar assignments completed in the past 03 consecutive years.
- A minimum financial turnover of Rs. 05 million for the last financial year (valid Audit Report required from a Chartered Accountant firm that is not Blacklisted)
- Tax registration with FBR and SRB (documentary proof like Certificate of Registration).
- The firm must not be blacklisted (declaration on affidavit of Rs. 100/- stamp paper).
- Copy of Sales Tax registration & Sales Tax returns required for last three months duly acknowledged by SRB/ FBR.
- Copy of withholding Tax return required for last financial year duly acknowledged by FBR.

The interested bidders can either obtain the bidding document(s) from the Procurement Department, SEF Karachi or download it from SPPRA & SEF websites: www.pprasindh.gov.pk and www.sef.org.pk respectively against the pay order of Rs.1000/- (non-refundable) in favor of "**SINDH EDUCATION FOUNDATION**".

The bidder will be selected in accordance with the provision of **Least Cost Selection Method {Rule 72 (1) (b) of SPP Rules 2010}**.

Last date of bid (s) submission is March 21st, 2017 till 3:00 p.m. Technical proposal / bid(s) shall be opened on the same date at 3:30 p.m., at SEF HEAD OFFICE (The address on the envelope should be marked to the Procurement Department of SEF) in the presence of bidders/ their representatives whosoever may like to attend the bid opening meeting. Upon evaluation and approval of the Technical proposals / bid(s), the Financial proposal(s)/ bid(s) of the technically evaluated responsive /proposal (s) / bid(s) shall be publicly opened at the time and venue communicated to the technically evaluated responsive bidder(s) in advance.

The Procuring Agency may reject any bid subject to the relevant provisions of SPPRA Rules 2010 and may cancel bidding process at any time prior to acceptance of bid(s) as per Rule 25(i) of said SPP Rules.

S/d

Acting Deputy Director (**Procurement**)

**Head Office: House# 21-A, Block 7/8 Overseas Cooperative Housing Society, Ameer Khusro Road, Karachi,
Ph.# 021-34305753-4, 34305754 Fax: 021-34169182 E-mail:procurement@sef.org.pk; Website:www.sef.org.pk**