

REQUEST FOR EXPRESSIONS OF INTEREST

(CONSULTING SERVICES– FIRMS SELECTION)

**Loan No. /Credit No. /TF No. /Grant No. 74552-PAK
Project ID No. P125952.**

**Assignment Title: Hiring of Consultant firm for Conducting (Invigilation)
Assessment & Electronic Marking of Students Assessment Papers of Students
of Grades-III to VII.**

Tender # SEF/NP/16-17/18

The Government of Sindh is committed to provide quality education to the most underserved areas of the province. For that purpose the Government of Sindh has received a loan from the International Bank for Reconstruction and Development towards the cost of Sindh Education Reform Program II (SERP II), and it intends to apply part of the proceeds of this loan to payments under the contract for Public Private Partnership in Education Sector.

The Sindh Education Foundation intends to hire the services of consulting firm for conducting (Invigilation) and electronic marking (E-Marking) of the assessment papers as per details given below: :

FY 2016-17	255 (PPRS) schools	23,000 to 25,000 students
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The Assessment will be conducted in the following districts:

- i. Khairpur
- ii. Larkana
- iii. Kamber Shahdadkot
- iv. Dadu
- v. Mithi
- vi. Umerkot
- vii. Badin
- viii. Thatta
- ix. Sujawal
- x. Shaheed Benazirabad
- xi. Sanghar.

The Sindh Education Foundation therefore invites the consulting firms fulfilling the following criteria to express their interest for undertaking the subject assignment. **For understanding and**

clarity of the assignment, the interested firms should go through TORs available at SEF websites: www.sef.org.pk

<u>Shortlisting Criteria</u>	<u>MARKS</u>
<ul style="list-style-type: none"> The Firm/ should have at least 3 years of relevant experience of conducting (Invigilation) and E-marking of assessment papers. Proof of similar job completion reports (other than in-house) are required (Minimum 03). 	20
<ul style="list-style-type: none"> The Firm having capacity of conducting (invigilation) and E-marking of at least 23,000 to 25,000 thousand answer scripts on OMR and detail answer sheets respectively. 	25
The Firm must have competent pool of the following human resources:	Total 40
a. FOR INVIGILATION A team consisting of Managers, Supervisors and invigilators to be deployed to conduct Assessment of approximately 23,000 to 25,000 students in eleven districts of the Sindh Province in effective efficient manner.	20
b. FOR ELECTRONIC MARKING <ul style="list-style-type: none"> A team of Subject specialists (English, Mathematics, Science & Sindhi) for expert review of the attempted answer booklets for the students of Grade III-VII 	08
<ul style="list-style-type: none"> Statistician having expertise of analyzing assessment data and compiling result 	06
<ul style="list-style-type: none"> A team of E- Markers having expertise of E-marking assessment papers 	06
(CVs of relevant team members should be provided)	
<ul style="list-style-type: none"> Firm should have financial turnover of at least Rs.8 million per annum (evidence required in terms of either current latest bank statement or current bank letter or current annual audit report – duly signed and stamped by concerned authority). 	15
The firm should get at least 70% marks to qualify.	

Note: The Firms are not eligible to express their interest if the firms are:

- i) **Not registered with the Provincial and Federal Tax Authorities (SRB and FBR) (the firms registered with the tax authorities are required to furnish the registration certificates and tax returns of last three years. The firm should furnish Tax Exemption Certificate in case the firms are tax exempt)**
- ii) **Blacklisted**

The attention of interested Firms is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers January 2011 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. Firm will be selected in accordance with the **Consultants' Qualification Selection (CQS)** method set out in the Consultant Guidelines.



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**



Further information can be obtained at the address given below during office hours *09:00 to 17:00 hours*. Interested Firms fulfilling the requisite criteria may express their interest duly signed and stamped by the concerned authority should reach us on the address given below (in person or by mail) by 25th of January, 2017 before 15:00 hours. All EOIs will be opened at 15:30 hours on the same day i.e. 25th of January, 2017 in the presence of representatives of the Firms, who wish to attend.

Deputy Director Procurement
Sindh Education Foundation