



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH**

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184



Request for Proposal

TENDER # SEF/NP/2017-18/31

Sindh Education Foundation (SEF), Government of Sindh (GoS) invites sealed bids from the eligible bidders (firms/organizations) for hiring of firm for Electronic Marking & Execution/Invigilation of Student's Assessments. The eligible bidders must meet the following eligibility criteria duly substantiated with documentary evidences:

- i.** Firms having at least **3 years'** experience in providing the consulting services for Electronic Marking & Execution/Invigilation of Student's Assessments or similar nature of projects/assignment
 - (a)** Firm should have experience using Item Response Theory (IRT) mechanisms and at least 03 similar assignments completed in the past 03 years.
- ii.** Having a minimum per annum financial turnover of **30 Million PKR.**
(Audit Report or bank certificate must be provided)
- iii.** Having required registration documents including required tax documentation (NTN, FBR, SRB and etc.)
(Evidence of registration shall be required)
- iv.** List of litigations with clients (if any) and nature of litigations along with an Affidavit on 50/- rupees stamp / bond paper declaring/certifying that the firm has never been blacklisted.

Further details and guidelines are available in the bidding documents. The interested bidders can either obtain the bidding document(s) on dated **1st November, 2017 till 20th November, 2017** from the **Procurement Department, SEF (Karachi)** or download it from SPPRA and SEF Website, www.pprasindh.govt.pk and www.sef.org.pk respectively against the pay order of Rs.1000/-(non-refundable) in favor of 'SINDH EDUCATION FOUNDATION' and in case of download bidding documents from SPPRA or SEF website, at the time of submitting of bid, the pay order of tender fee Rs.1000/-(non-refundable) must be enclosed along with the bid in favor of "SINDH EDUCATION FOUNDATION".

The bidder will be selected in accordance with the provision of **Quality and Cost Based Selection Method (Rule 72 (3) (b) of SPP Rules 2010.**

Proposal must be submitted in the booklet/binding form as a single package containing two separate envelopes as per SPP Rule 46 (2). Each envelope shall contain separately the TECHNICAL PROPOSAL and FINANCIAL PROPOSAL. A pay order of 3% Bid Security of the total bid value (refundable) in the name of "SINDH EDUCATION FOUNDATION" shall also be enclosed with the sealed financial proposal. The address on the envelope should be marked to the Procurement Department of SEF. **No tender will be accepted without Bid Security or short amount of Bid Security & such tender(s) will be rejected at the spot.**

The last submission date of Proposals is **20th November, 2017 till 3:00 PM.** Technical Proposal shall be opened on the same date **at 3:30 PM,** at **SEF HEAD OFFICE PLOT NO.21, block-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN** in the presence of bidders or their representatives who may like to attend the session (In case of any holiday/law-an-order situation/mishaps the last date of Tender opening date will be on next working day).

The Financial Proposal(s) bid(s) of the technically qualified bid(s) will be opened at the time and venue formally communicated to the qualified bidders in advance. The sealed financial proposals of technically non-qualified bids will be returned.

The Procuring Agency may reject any bid subject to provisions of SPP Rules 2010 and may cancel bidding process at any time prior to acceptance of bid(s) as per Rule 25(1) of said SPP Rules.

**S/d
Acting Deputy Director
Procurement Department**