



REQUEST FOR PROPOSALS

Hiring of Tax Consultant Firm for SEF Tax Matter

[RFP # - SEF/NP/17-18/01]

Sindh Education Foundation- Government of Sindh invites proposal to provide following consultancy Services: **"Hiring of Tax Consultant Firm for SEF Tax Matter"** More details are provided in **Terms of Reference** section. The request of proposal has been addressed to all interested firm/ consortia of firms fulfilling prescribed selection criteria as mentioned below:

- i. Must have an office in Karachi.
- ii. Must have minimum five professionals having relevant qualification on payroll.
- iii. Minimum ten (10) years of experience in dealing tax affairs of Non Profit Organizations/ Government Organizations/ Autonomous Bodies/ Semi-Autonomous Bodies.
- iv. Firm must have experience in appearing at appellate forums and expertise in obtaining relevant exemptions under tax laws.
- v. Firm must be registered fulfilling the prescribed qualification for registration as Income Tax Practitioner under Rule 86 of income tax rules, 2002.
- vi. Firm must fulfill the criteria for authorized representative mentioned in Rule 59 of sales tax rules, 2006.
- vii. An affidavit on 50/- rupees stamp / bond paper declaring/certifying that the firm has never been blacklisted by any Organization.
- viii. Firm must be registered with relevant Tax Authorities like FBR, SRB etc (evidence of registration shall be required).
- ix. Having a minimum per annum financial turnover of 10 million PKR.
- x. The competing firm shall attach relevant documents or equivalence certificate to validate their eligibility vis-à-vis (i-ix) above.

The method of selection is: **Quality and Cost Based Selection (QCBS) Method {Rule 72 (3) (b) of SPP Rules 2010.**

The interested bidder can either obtain the bidding documents(s) on dated **July 27th, 2017 to August 15th, 2017** from procurement department or download from SPPRA and SEF website, www.pprasindh.gov.pk and www.sef.org.pk respectively against the pay order of Rs.1000/- (non-refundable) in favor of **"SINDH EDUCATION FOUNDATION"**. Envelope shall contain the TECHNICAL & FINANCIAL PROPOSAL duly attached a **3% Bid Security** (refundable) pay order of the total bid cost in the name of SINDH EDUCATION FOUNDATION Govt. of Sindh. The address on the envelope should be marked to the Procurement Department of SEF. **No tender will be accepted without Bid Security or short amount of Bid Security & such tender(s) will be rejected at the spot.**

The last submission date of **Proposals** is **August 16th, 2017 till 03:00 PM. Technical Proposal shall be opened on the same day at 3:30 PM, at SEF HEAD OFFICE PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN** in the presence of bidders or their representatives who may like to attend the session (In case of any holiday/law-an-order situation/mishaps the last date of Tender opening date will be on next working day).

The Procuring Agency may reject any bid subject to the relevant provisions of SPPRA Rules 2010 and may cancel bidding process at any time prior to acceptance of bid(s) as per Rule 25(1) of said SPP Rules.

S/d

Acting Deputy Director (Procurement)
Sindh Education Foundation