



**SINDH EDUCATION FOUNDATION  
GOVT. OF SINDH**



**Individual Consultant required for Short Term Activity.**

Tender # SEF/NP/12-13/008

Sindh Education Foundation is inviting having expertise in school profiling, those have masters in relevant field and three years of experience required in same discipline.

The Procurement Department, Sindh Education Foundation, GoS now invites CVs from individual who can perform the following responsibilities as mentioned below in detail:

S. No	INDIVIDUAL CONSULTANT REQUIRED	Qty	WORK DETAIL
1	Consultant for profiling of SEF schools.	1	WORK DETAILS ARE AVAILABLE IN BELOW MENTIONED TORs.

Interested individual is allow to submit his/her CVs to Procurement Department, the shortlisted candidate will contact for interview and onward selection process.

Kindly see below mentioned TORs for detail work requirements.

**The last date of CVs submission is October 20, 2012 (17:00PM).**

This advertisement is also available on the websites of Sindh Education Foundation, SPPRA & Govt. of Sindh i.e [www.sef.org.pk](http://www.sef.org.pk), & [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) respectively.

S/d  
Manager (Procurement)



**TORs for Individual Consultants**  
**SHORT TERM CONSULTANCIES:**

**Consultancy for:** Profiling of 150 Schools

**Duration of Consultancy:** 70 days

**Reporting Line:** Director, POR

**Terms of Reference:**

The Consultant will be required to carry out the following main task during the consultancy duration:

- *Undertake visits to 150 randomly selected schools across the target districts for assessing current status of schools on key indicators i.e. student enrolment, head count, teacher regularity, presence of trained teacher(s), availability and maintenance of basic amenities (clean drinking water and functional toilet), infrastructure conditions of the school building.*

Sub tasks are enumerated below:

- Development of data collection tool for information gathering from the schools. The draft tool will be submitted to the Supervisor (in this case Director POR) for review and feedback based on which it will be finalized by the Consultant.
- A detailed field plan will be developed and submitted to the Supervisor for review and feedback based on which it will be finalized by the Consultant. The field plan should essentially entail a comprehensive school wise itinerary of visits.
- A data analysis and reporting framework will be prepared and submitted for review and finalization to the Supervisor based on which it will be finalized by the Consultant. The purpose of the framework will be to highlight how data was collected from the field will be tabulated for analyses and how key findings will be reported.

***Duration of the consultancy: 70 Days***

**Consultancy Deliverable:**

A comprehensive consultancy report entailing:

- Narratives
- Key findings
- Profile of each school visited