Sindh Education Foundation
Government of Sindh

MINUTES OF THE PROCUREMENT COMMITTEE (P.C) MEETING HELD ON 27TH APRIL 2026 FOR BID OPENING OF THE TENDER FOR "STATIONARY AND PRINTING MATERIAL, TENDER NO. SEF/NP/25-26/06".

1. INTRODUCTION:

The meeting of the Procurement Committee (P.C) held on 27th April 2026, 11:00 am at Sindh Education Foundation Office (First Floor NICL Building, Survey No. 183/4, Abbasi Shaheed Road, Cantonment Karachi, Sindh, Pakistan). The following Procurement Committee (P.C) and Technical Coopted members participated in the meeting.

1.1 **Mr. Altaf Azad Ali,** Director Finance, Audit & Accounts-SEF, Government of Sindh **(Chairperson P. C-SEF).**

1.2 **Mr. Mushtaque Soomro,** Deputy Director Procurement (GA&CD)-SEF Government of Sindh **(Secretary P. C-SEF).**

1.3 **Mr. Muhammad Jaffer,** Section Officer-I (O&M), Representative from SGA&CD Government of Sindh **(Member).**

1.4 **Mr. Junaid Ismail,** Deputy Director, GA&C-SEF Government of Sindh **(Technical Coopted Member).**

1.5 **Ms. Mussarat Palijo,** Deputy Director, Training Unit -SEF Government of Sindh **(Technical Coopted Member/End user).**

The meeting started with the recitation of the Holy Quran and Chairman P.C welcomed the participants of the meeting and briefed the members about the aims and objectives of the meeting. The Chair requested the Deputy Procurement to commence the tender opening process.

2. BID OPENING OF TENDER FOR "STATIONARY AND PRINTING MATERIAL, TENDER NO. SEF/NP/25-26/06".

2.1 The E-bids of the participated bidders were opened in accordance with **Rule 46 (1) of SPP Rules 2010 (Amended up-to-date) (Single Stage One Envelope procedure)** before the Procurement Committee-SEF and the participated bidders on EPADS.

2.2 The following bidders have submitted their E-bids on EPADS.

	Names of bidders
2.2.1	M/s Affair Publishing House
2.2.2	M/s Ammar Publishing

2.3 The E-bids of the above-mentioned bidders were opened on EPADS and the same were announced loudly by the Secretary P.C SEF. The details of the financial bids are as under.

2.4 Further, the P.C SEF directed the procurement unit to compile and submit documents/ reports to the P.C SEF for final review and sign-off process.

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S No	*Name of Firm or Bidder*	*Items*	*Total of per unit cost of items*	*Bid Security amount (2% of estimated budget)*
1	M/s Affair Publishing House	Stationary Items (as per technical specification)	48,179	800,000
		Teaching and Learning Resources (Science)	19,308	
		Teaching and Learning Resources (Mathematics)	25,380	
		Teaching and Learning Resources (Social Studies)	34,600	
		Teaching and Learning (English)	49,900	
		Printing material (as per technical specification)	838	
		Total of unit price (Inclusive of all taxes)	**178,205**	
2	M/s Ammar Publishing	Stationary Items (as per technical specification)	50,628	800,000
		Teaching and Learning Resources (Science)	31,270	
		Teaching and Learning Resources (Mathematics)	26,370	
		Teaching and Learning Resources (Social Studies)	35,835	
		Teaching and Learning (English)	51,715	
		Printing material (as per technical specification)	1,005	
		Total of unit price (Inclusive of all taxes)	**196,823**	

As per the table above M/s Affair Publishing House quoted lowest price for the above-mentioned stationary, learning item and printing material.

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PROCUREMENT COMMITTEE-SEF AND TECHNICAL COOPTED MEMBER.

Sign:_____
Ms. Mussarat Palijo
Deputy Director
Training Unit-SEF Government of Sindh
(Technical Coopted Member/ End User) P. C-SEF.

Sign:_____
Mr. Junaid Ismail
Deputy Director, (GA&CD), SEF Government of Sindh.
Coopted Member

Sign:_____
Mr. Mushtaque Soomro
Deputy Director, Procurement (GA&CD), SEF Government of Sindh.
Secretary P. C-SEF.

Sign:_____
Mr. Muhammad Jaffer
Section Officer (O&M-I)
SGA&CD, Government of Sindh,
External Member P.C-SEF.

Sign:_____
Mr. Altaf Azad Ali
Director FA&A-SEF Government of Sindh.
Chairperson P. C-SEF.

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ELIGIBILITY CRITERIA EVALUATION SHEET

PROCUREMENT OF STATIONARY AND PRINTING ITEMS, TENDER REF NO. SEF/NP/25-26/06, SPPRA ID: S-26040760684

Bid Opending Date: 27 April, 2026

S. No.	Qualification Requirements/ Eligibility Criteria	M/s Affair Publishing House	M/s Ammar Publishing
1	Minimum 3 years' experience as General Order supplier.	YES	YES
2	Minimum turnover of PKR 10 million per annum for the last three years. Evidence: Verified Audit Reports/ bank statement for the last three years.	YES	YES
3	List of litigation with clients (if any), mentioning nature of litigation, along with Affidavit on Rs.200/- stamp paper duly stamp by notary public stating that the firm has never been blacklisted by any Government or organization.	YES	YES
4	Registration with relevant Tax / Sales Tax Departments of Government of Pakistan or Government of Sindh. Required documents: NTN Certificate and Sales/Services Tax Registration Certificate.	YES	YES
	Qualification Status	**Qualified**	**Qualified**

Note: Two bidders participated in the tender i.e M/s Affair Publishing and M/s Ammar Publishing.
Both bidders M/s Affair Publishing and M/s Ammar Publishing were found qualified and recommended by the P.C SEF for further process.

TECHNICAL CO-OPTED MEMBERS

Sign:_____
Mr. Junaid Ismail
Deputy Director, GA&C -SEF,
Government of Sindh
Technical Coopted Member, P.C-SEF

Sign:_____
Mr. Mussarat Palijo
Deputy Director, Training Unit-SEF,
Government of Sindh
Technical Coopted Member, P.C-SEF

MEMBERS OF PROCUREMENT COMMITTEE (P.C-SEF)

Sign:_____
Mr. Mushtaque Soomro
Deputy Director Procurement, SEF,
Government of Sindh
Secretary P.C-SEF

Sign:_____
Mr. Muhammad Jaffer
Section Officer (O&M-I),
SGA&CD,
Government of Sindh
Member P.C-SEF.

Sign:_____
Mr. Altaf Azad Ali
Director Finance Audit &
Accounts, SEF,
Government of Sindh
Chairperson P.C-SEF

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FINANCIAL BID COMPARATIVE SHEET

PROCUREMENT OF STATIONARY AND PRINTING ITEMS TENDER REF NO. SEF/NP/25-26/06, SPPRA ID: S-26040760684

Tender Opending Date: 27 April, 2026

Descriptions		M/s Ammar Publishing		M/s Affair Publishing House	
		Unit	Unit Price	Unit	Unit Price
Sr. no	Stationary items/ learning material				
1	Permanent cut markers (Green, Red, Blue, Black)	PKT	750	PKT	700
2	Whiteboard cut markers (Blue, Black)	PKT	700	PKT	650
3	Pencils	PKT	400	PKT	335
4	Colour Pencils (Dux)	PKT	850	PKT	800
5	Crayons	PKT	375	PKT	300
6	Oil Pastels(Dux)	PKT	585	PKT	535
7	Poster Colors(Silver Company)	PKT	3,700	PKT	3,600
8	Sharpeners	NOS	85	NOS	70
9	Erasers	NOS	75	NOS	65
10	Pens(blue, black, red)	PKT	25	PKT	18
11	Paper cutter	NOS	180	NOS	150
12	Ruler/Scale	NOS	185	NOS	150
13	Highlighters	PKT	500	PKT	480
14	Notebooks	NOS	350	NOS	300
15	Sticky notes(Post-it-note)	NOS	200	NOS	150
16	Chart sheets white & multi colours	NOS	7	NOS	60
17	Chart(hard sheets multi colours)	NOS	490	NOS	450
18	PaperrimA4 (white)	BOX/ 5Ream	1,200	BOX/5Ream	1,100
19	Paperrim (colorful)	BOX/ 5Ream	1,600	BOX/5Ream	1,500
20	Envelopes(Large/small/medium)	NOS	15	NOS	12
21	Stapler machine & staple spins	NOS	425	NOS	400
22	Paperclips	PKT	100	PKT	90
23	Binder clips(small, medium and large)	PKT	950	PKT	850
24	Correction pen / fluid(Whitener)	NOS	105	NOS	90
25	Folders	NOS	400	NOS	380
26	Glue stick	NOS	150	NOS	145
27	German glue(jar)	JAR	350	JAR	300
28	Scissors medium and small curvy/zigzag(steel metal, safe edge)	NOS	475	NOS	450
29	Board Duster	NOS	60	NOS	50
30	Ribbon size half inch and inch(multicolours)	PKT	160	PKT	150
31	Nametags	NOS	220	NOS	200
32	Safety pins(Big & medium size)	PKT	49	PKT	42
33	Punch hole machine medium size and large (single and two hole)	NOS	750	NOS	700
34	Thumb pins (multicolors)	PKT	225	PKT	200
35	Decorative Tape size half inch and inch	NOS	275	NOS	250
36	Double-Sided Tape	NOS	495	NOS	480
37	Masking Tape	NOS	155	NOS	140
38	Packing Tape	NOS	275	NOS	250
39	Paper Tape	NOS	195	NOS	175
40	Squash tape /Transparent tape	NOS	205	NOS	200
41	Duct tape(Silver, green, black white and red)	NOS	320	NOS	310
42	Flag	NOS	2,600	NOS	2,500
43	Office file	NOS	165	NOS	150
44	UHU Tube medium size	NOS	195	NOS	187
45	Trainer bags	NOS	4,600	NOS	4,500
46	Petafix (UHU)	NOS	860	NOS	840
47	Paint brushes set	PKT	415	PKT	400
48	Glitter fomic sheet (multicolors)	NOS	55	NOS	46
49	Fomic Sheets (multicolours)	NOS	45	NOS	35
50	Origami papers/Crap papers multicolours	NOS	30	NOS	25
51	Balls	NOS	37	NOS	370
52	Glaze papers multicolours	PKT	40	PKT	36
53	Balloons	PKT	280	PKT	250
54	Wool multicolours(Red, Black, Blue,Yellow, Green, Pink, Purple)	NOS	65	NOS	55
55	Disposable cup	NOS	12	NOS	8
56	Paper plate	NOS	38	NOS	30
57	Plastic Spoons	NOS	10	NOS	6
58	Socks	PAIR	260	PAIR	250
59	Ice Cream Sticks	PKT	120	PKT	100

60	Google eyes(Small & medium size)	PKT	350	PKT	300
61	Colour mixing platter	NOS	185	NOS	150
62	Fake Money notes & Coins	PKT	145	PKT	130
63	Plastic Folders(Transparent)	PKT	325	PKT	300
64	Notepad	NOS	185	NOS	170
65	Beads big size(Multicolours)	PKT	485	PKT	450
66	Jute	NOS	75	NOS	60
67	Gel pen (black)	PKT	700	PKT	670
68	Gel pen (Blue)	PKT	700	PKT	670
69	BallPoint Blue	PKT	250	PKT	240
70	BallPoint Black	PKT	250	PKT	240
71	Highlighter (Pink, Green, Yellow)	PKT	785	PKT	760
72	UHU Stick (medium)	NOS	250	NOS	230
73	PaperRim-A-4Size	BOX	1,200	BOX	1,150
74	Attendance Register	NOS	950	NOS	900
75	Stapler(Heavy duty)	NOS	4,750	NOS	4,500
76	Envelopes(Legal Size)	NOS	15	NOS	8
77	Log Book	NOS	950	NOS	900
78	Stapler Machine Pin HD	PKT	350	PKT	330
79	Single punch machine	NOS	320	NOS	300
80	Hole Punch (Medium)	NOS	550	NOS	500
81	Stapler Machine(Medium)	NOS	3,550	NOS	3,500
82	Stapler Machine Pin(Large)	PKT	475	PKT	450
83	Calculator Large	NOS	1,250	NOS	1,200
84	Ring File	NOS	420	NOS	400
85	Flags(Colourful)	PKT	820	PKT	800
86	Duck Tape	NOS	320	NOS	300
87	Correction Pen	NOS	110	NOS	100
88	Carton	NOS	110	NOS	100
89	Packing Tape	NOS	162	NOS	150
90	Scotch Tape	NOS	132	NOS	130
91	Masking Tape	NOS	74	NOS	70
92	Double Sided Tape	NOS	162	NOS	150
93	Paper Cutter	NOS	315	NOS	306
94	Scissor	NOS	360	NOS	350
95	Sticky Post It Note	NOS	160	NOS	150
	Total		**50,628**		**48,179**
	Teaching and Learning Resources (Science)				
1	Charts(animals, plants, human body systems, life cycle)	NOS	850	NOS	800
2	Magnifying glass/Hand lens	NOS	375	NOS	350
3	Thermometer(digital)	NOS	685	NOS	650
4	Human body(internal parts) Plastic samples or Picture Cards	PKT	1,250	PKT	1,200
5	Types of Leaves, flowers, and fruits (artificial)	PKT	320	PKT	300
6	Food groups(Samples)	PKT	425	PKT	400
7	Models of human body parts/organ	SET	1,550	SET	1,500
8	Lifecycle charts	NOS	850	NOS	800
9	Food Chain Charts	NOS	850	NOS	800
10	Animal Kingdom chart	NOS	850	NOS	800
11	Animal & plant flashcards	PKT	750	PKT	700
12	Balloons	PKT	275	PKT	250
13	Straws	PKT	175	PKT	150
14	Candles	PKT	1,120	PKT	1,000
15	Magnets and iron(nails/paperclips/ pins and iron filling)	PKT	1,220	PKT	1,200
16	Weather Chart	NOS	12,200	NOS	1,200
17	Electrical circuit kit/ lenses and mirrors	SET	540	SET	500
18	Periodic table chart	NOS	535	NOS	500
19	Prism	NOS	765	NOS	750
20	Measurement glasses	SET	325	SET	320
21	ScienceVocab / Terms Cards	PKT	530	PKT	500
22	Stop watch	NOS	1,900	NOS	1,850
23	Mirrors	NOS	525	NOS	500
24	Different seeds	PKT	535	PKT	500
25	Plastic flower samples (Monocot & Di-cot)	PKT	220	PKT	200
26	Sponge	NOS	110	NOS	99
27	Science games flashcards	PKT	520	PKT	500
28	Experiment recording sheets	PKT	820	PKT	800
29	Plastic bowl	NOS	200	NOS	189
	Total		**31,270**		**19,308**
	Teaching and LearningResources (Mathematics)				
1	Counting blocks/ cubes	SET	1,500	SET	1,450
2	Abacus	NOS	950	NOS	900
3	Number rods	SET	585	SET	550
4	Beads and strings	PKT	920	PKT	890
5	Counters(stones, buttons)	PKT	520	PKT	500
6	Place value blocks (units, tens, hundreds)	SET	4,650	SET	4,600

7	Number charts(1–100)	PKT	535	PKT	500
8	Multiplication tables chart	NOS	525	NOS	500
9	Shapes chart(2D&3D)	NOS	3,150	NOS	3,000
10	3D shapes	SET	2,000	SET	1,950
11	Place value chart	NOS	830	NOS	800
12	Clock(teaching clock)	NOS	750	NOS	700
13	Measurement charts (length, weight, capacity)	NOS	850	NOS	800
14	Ruler/scale	NOS	250	NOS	200
15	Measuring tape	NOS	425	NOS	400
16	Weighing balance with standard weights	NOS	325	NOS	300
17	Measuring cups and jars	SET	3,600	SET	3,500
18	Geometry box (large size for teaching)	NOS	720	NOS	700
19	Geometry box (small/normal size for practice by participants)	NOS	540	NOS	500
20	Fraction models (Circles/Pizza/Chapati/fruits)	PKT	580	PKT	550
21	Chart of different types of graph (Bar graph, Line graph, Pictorial graph)	NOS	830	NOS	800
22	Protector/Compass,	NOS	515	NOS	490
23	Graph Paper/chart	NOS	820	NOS	800
	Total		**26,370**		**25,380**
	TeachingandLearningResources (SocialStudies)				
1	Maps (world, country, province)	NOS	1,580	NOS	1,500
2	Atlas	NOS	1,540	NOS	1,500
3	Globe	NOS	640	NOS	600
4	Compass	NOS	180	NOS	150
5	Chart and models of mountains, Deserts, Rivers and lakes, forests, Plains, Coastal areas/Beaches.	SET	5,200	SET	5,000
6	Chart of Weather and climate	NOS	835	NOS	800
7	Chart and models of seasons	NOS	820	NOS	800
8	Chart and 3D models of historical buildings	NOS	3,080	NOS	3,000
9	Chart of different culture	NOS	820	NOS	800
10	Chart of different festivals	NOS	825	NOS	800
11	Chart of important historical places	NOS	820	NOS	800
12	Chart and 3D models of Natural resource (rocks, soil, water, sand)	NOS	3,150	NOS	3,000
13	Charts of Historical timelines	NOS	850	NOS	800
14	Chart and 3D models of famous personalities	NOS	7,200	NOS	7,000
15	Chart of Flags and real flags of countries and Regions	NOS	820	NOS	800
16	Old currency notes/coins (replica)	PKT	165	PKT	150
17	Models/ chart of community buildings(school, hospital, market, post office)	NOS	840	NOS	800
18	Charts and Toys of community helpers (doctor, teacher, police, firefighter etc.)	NOS	840	NOS	800
19	Governance charts(local government, national government)	NOS	830	NOS	800
20	Games/Cards/of Constitution/basic civil rights posters	SET	3,550	SET	3,500
21	Chart/model of timeline.	NOS	1,250	NOS	1,200
	Total		**35,835**		**34,600**
	Teaching and Learning Resources(English)				
1	Alphabet Flashcards (letters A–Z, uppercase& lowercase)	SET	1,050	SET	1,000
2	Alphabet blocks (letters A–Z, uppercase & lowercase)	SET	2,070	SET	2,000
3	Alphabet charts(letters A–Z, uppercase & lowercase)	SET	5,200	SET	5,000
4	Chart/Flash cards for sight words	SET	1,650	SET	1,500
5	Charts for CVC words family	NOS	830	NOS	800
6	Charts for rhyming words	NOS	830	NOS	800
7	Charts for digraphs	NOS	820	NOS	800
8	Charts for consonant blends	NOS	825	NOS	800
9	Charts for long and short vowel sounds	NOS	825	NOS	800
10	Charts for Parts of Speech	NOS	835	NOS	800
11	Charts for Simple, Compound, and Complex Sentences	SET	3,200	SET	3,000
12	Charts for Types of Sentences (Declarative, Interrogative, Imperative, Exclamatory)	SET	3,150	SET	3,000
13	Charts for Word Order Charts (Subject → Verb → Object)	SET	3,100	SET	3,000
14	Charts for Tenses (Present, Past, Future Tense)	SET	3,050	SET	3,000
15	Charts for Paragraph, essay and letter writing Formats	SET	3,070	SET	3,000
16	Charts for Active and passive voice	SET	3,060	SET	3,000
17	Charts for Direct and indirect speech	SET	3,080	SET	3,000
18	Pictorial flash cards for (vegetable, fruits, animal, birds	SET	3,050	SET	3,000

19	Labeled sceneries and unlabeled sceneries(for comprehension)	SET	3,090	SET	3,000
20	Vocabulary chart (synonyms and antonyms)	SET	3,080	SET	3,000
21	Chart for labeled body parts	NOS	650	NOS	600
22	Flashcards action words(pictorial)	SET	2,600	SET	2,500
23	Flash cards for nouns(pictorial)	SET	2,600	SET	2,500
	Total		**51,715**		**49,900**
	Printing Material				
1	Office file covers with SEF logo, four color printing, size14x10,350gmwithHighlight	NOS	120	NOS	80
2	Envelops · A3paperswithoutfolding · FoldedA4documents · A4paperswithoutfolding	NOS	18	NOS	13
3	Magazines (Four color printing, A4 size, inner 128 gm, title card paper 210gm) with gum binding.	NOS	750	NOS	650
4	Certificates with and without texture paper(210gm Paper four color printing A4 Size)	NOS	80	NOS	70
5	Visiting cards 210 gm texture / glossy paper with, Round edges.	NOS	12	NOS	7
6	Flyer (four color printing,128gm).	NOS	25	NOS	18
	Total		**1,005**		**838**
	Total of unit price (Inclusive of all taxes)		**196,823**		**178,205**

Two bidders qualified the eligibility criteria of the tender i.e M/s Ammar Publishing and M/s Affair Publishing House. Whereas, M/s Affair Publishing House is found most advantageous bidder in terms of lowest per unit price .

TECHNICAL COOPTED MEMBERS

Sign:
Mr. Junaid Ismail
Deputy Director, GA&C -SEF,
Government of Sindh
Technical Coopted Member, P.C-SEF

Sign:
Mr. Mussarat Palijo
Deputy Director, Training Unit-SEF,
Government of Sindh
Technical Coopted Member, P.C-SEF

MEMBERS OF PROCUREMENT COMMITTEE (SEF)

Sign:
Mr. Mushtaque Soomro
Deputy Director Procurement, SEF,
Government of Sindh
Secretary P.C-SEF

Sign:
Mr. Muhammad Jaffer
Section Officer (O&M-I), SGA&CD,
Government of Sindh
Member P.C-SEF.

Sign:
Mr. Altaf Azad Ali
Director Finance Audit & Accounts, SEF,
Government of Sindh
Chairperson P.C-SEF

Sindh Education Foundation
Government of Sindh

Bid Evaluation Report

1. Name of Procuring Agency: **SINDH EDUCATION FOUNDATION (GOVT. OF SINDH)**

2. Tender Reference No: **SEF/NP/25-26/06.**

3. Tender Description/Name of work/item: **PROCUREMENT OF STATIONARY AND PRINTING ITEMS**

4. Method of Procurement: **SINGLE STAGE ONE ENVELOPE PROCEDURE.**

5. Tender Published: **SPPRA NIT ID. S-26040760684.**
Print & Electronic Media (SPPRA NIT ID with dates)
Express Tribune (15.04.2026), Jang (15.04.2026), Kawish (15.04.2026)

6. Total Bids Received: **Two (2).**

7. Bid Opening Date: **27 April, 2026.**

8. No. of Bid qualified (if applicable): **Two (2)**

S No	*Name of Firm or Bidder*	*Total Bid,Cost offered by the Bidder in PKR*		*Ranking in terms of cost in PKR*	*Comparison with Estimated cost in PKR (million)*	*Reasons for acceptance/ rejection*	*Remarks*
0	1	2		3	4	5	6
1	M/s Affair Publishing House	Stationary Items (as per technical specification)	48,179	1st Most advantageoous bid	40 million	Most Advantageous Bidder	Acceptance to award the Framework contract
		Teaching and Learning Resources (Science)	19,308				
		Teaching and Learning Resources (Mathematics)	25,380				
		Teaching and Learning Resources (Social Studies)	34,600				
		Teaching and Learning (English)	49,900				
		Printing material (as per technical specification)	838				
		Total of unit price (Inclusive of all taxes)	**178,205**				
2	M/s Ammar Publishing	Stationary Items (as per technical specification)	50,628	2nd advantageoous bid		2nd Advantageous Bid	Rejected to award the Framework contract
		Teaching and Learning Resources (Science)	31,270				
		Teaching and Learning Resources (Mathematics)	26,370				
		Teaching and Learning Resources (Social Studies)	35,835				
		Teaching and Learning (English)	51,715				
		Printing material (as per technical specification)	1,005				
		Total of unit price (Inclusive of all taxes)	**196,823**				

MEMBERS OF PROCUREMENT COMMITTEE (SEF)

Sign:_____
Mr. Mushtaque Soomro
Deputy Director Procurement, SEF,
Government of Sindh
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