

General Checklist for AASP – School Adoption Process

1. Application by the Prospective Adopter

Application (cover letter as an Expression of Interest for School Adoption addressed to the Managing Director, SEF OR directly to the Dept. of Education & Literacy, Govt. of Sindh) and Form (perforated form given in the AASP Brochure) has to be forwarded by the prospective adopter for new School Adoption alongwith complete details of adopter.

2. Need Assessment / Adoption Feasibility by the AASP-SEF

Need Assessment of the prospective School by Adopt-A-School Program Team, SEF to gauge school adoption feasibility and identify short/mid/long term needs.

3. School Development Plan to be developed and shared by the Applicant

Tentative / Draft Work Plan of school for next three to six months received from prospective Adopter. Facilitation may be sought from AASP team.

4. MoU to be signed

Conditional signature / confirmation obtained from prospective adopter on draft MoU. NO CHANGES CAN BE MADE in the contents (clauses) of the MoU.

5. Screening Process for Applications

Screening Committee Meeting conducted by all Screening Committee Members. The purpose of screening is to ensure that the adopter is properly screened / scrutinized. The adopter in case of an organization must be a registered entity. The private sector entity (organization OR individual) must be credible and willing to work for the school improvement.

6. Steering Committee Meeting for Final Decision

Steering Committee Meeting chaired by Secretary Education, Education and Literacy Department, Govt. of Sindh for Finalization of adoption.

7. Stakeholder Meeting for School Level Orientation

Stakeholder Meeting is organized by Adopt-A-School Program, Sindh Education Foundation for orientation, introduction and plan sharing with all stakeholders including AASP, Headmaster/Headmistress, Adopter and Concern District Education Officer (Registration and MOU signing Process).