Sindh Education Foundation

Adopt-A-School Program

Guidelines for School Development Plan (SDP)

The objective of the SDP is to help adopters in setting out time bound targets and strategies for development, improvement, monitoring and capacity building. Some key considerations are as follows;

* The SDP will be filled out by the adopter in consultation with the school head and with support of the SEF Team.
* The SDP will serve as the key document for school improvement process. It will be referred to by all the stakeholders for monitoring progress on targets set out by the adopters in consultation with stakeholders such as SEF and school heads.
* The annual targets set will be further be divided into sub-targets (either monthly or quarterly) for efficient follow-ups and redressal of issues and challenges as and when they arise.
* The SDP will initially be developed for ONE year duration and will be renewed/modified based on the successful achievement of the targets set out in the initial plan.
* The SEF team will monitor progress on a periodic basis against the targets which the adopters have set out for themselves in the SDP.
* The adopters will submit periodic reports on the progress against targets.

For more details regarding Adopt-A-School Program, please visit our website [www.sef.org.pk](http://www.sef.org.pk) or email us at aasp@sef.org.pk

Adopter’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Focal Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School(s) Adopted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City and District(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Adoption: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Areas of improvement | Strategies  | Resources required | Timelines | Expected Outcomes | Support required |
| Academics |  |  |  |  |  |
| School infrastructure |  |  |  |  |  |
| Co-curricular activities |  |  |  |  |  |
| Other enrichment/ quality improvementinitiatives |  |  |  |  |  |