



Sindh Education Foundation
Government of Sindh

SAY NO TO CORRUPTION

Ref: SEF/PSDU/064/2022

Date: 07-01-2022

SAY NO TO CORRUPTION
DEPARTMENT OF PROGRAMS AND PLANNING

NOTIFICATION

With the approval of the Competent Authority, the policy for the Sindh Education Scholarship Program (SSESP) is hereby notified as under;

1. Introduction:

The Sindh Education Foundation (SEF) aims to gradually strengthen the post primary education sector by way of a multi-pronged strategy. In 2017, with the approval of the SEF Board of Governors (BOGs), SEF initiated its scholarship program namely "Sindh School Education Scholarship Program" (SSESP) to honor, encourage, and support talented students of the province with an objective to place them with quality institutions across Pakistan, so they are able pursue their post-primary education up-to higher secondary level. At present, SSESP is a fully funded scholarship program running under School Education and Literacy Department Government of Sindh (SE&LD) and managed by the SEF, Government of Sindh through a dedicated program team.

2. Objective:

The objective of the SSESP is "Supporting education of meritorious students of the School Education and Literacy Department (SE&LD) and SEF schools for continuation of post-primary education in reputable institutions across Pakistan". Scholarship program aims to encourage meritorious students to find the best opportunities for future success and be skilled with the visionary practices, which can pave the way for them to create their own paths.

3. Who can apply?

Students who are residents of the Sindh province and studying in public sector schools including Foundation Assisted Schools (FAS) for at least last three academic years.

4. Categories:

4.1 **Day scholars:** Students who live within 5 km radius of a partner institute will not be provided boarding and lodging. However, students may be accommodated for boarding based on peculiar requests and circumstances, especially female students.

4.2 **Boarders:** Students who live beyond 5 km radius of a partner institute will be provided boarding and lodging facilities.

5. Eligibility requirements for intake at Grade VI and/or Grade IX:

5.1 Be a bona fide student of SE&LD School or FAS; for at least last three consecutive academic years. GR Number and photocopy of the GR Page attested by concerned District Education Officer (DEO) and head teacher will be required

at the time of admission. For FAS applicants, their GR Page must be attested by SEF school operator and head teacher.

- 5.2 Possess Form-B (indicating that the student is a resident of Sindh).
- 5.3 Complete the application form(s) in all respects duly recommended by the head of the concerned institution / partner and head teacher for the award of scholarships which would be submitted to the partner institutes.
- 5.4 In case of general merit, partner institute(s) may nominate selected students through their own testing mechanisms, provided they fulfill the stipulated criteria, for consideration of the Foundation. However, the award of scholarship shall remain subject to available seats.

6. Benefits (applicable to Day Scholars and Boarders):

- 6.1 The selected students will get education in the partner institutes from class VI to XII, as the case may be.
- 6.2 Foundation will bear the cost of boarding & lodging and full academic tuition.
- 6.3 Monthly stipend of PKR 1,000 will be provided to male students and PKR 1,500 for female students selected under this program.
- 6.4 Full, especially emergency, medical facilities/services for students will also be covered.
- 6.5 Transportation facility may be provided to students.
- 6.6 One-time cost for provision of uniform and other relevant items will be provided.

7. Application process:

- 7.1 *Initial screening* to be conducted by a partner institution(s).
- 7.2 *Detailed assessment and scoring of applications* to be conducted by a team of assessors from a partner institution(s). Shortlisted applications will be provided to the Foundation.
- 7.3 *Entry test* to be conducted by a partner institution(s) after Foundation approves final list of shortlisted applicants.
- 7.4 *List of successful applicants to be notified* by the Foundation after evaluating the results of entry test(s) and verification of necessary information and credentials. Partner institutions will share all details of application (accepted and rejected) with the Foundation.
- 7.5 *Consent from parents/guardians* of successful candidates will be obtained by the Foundation.

8. Award rules:

- 8.1 The Foundation will annually induct 1,000 meritorious students under SESP to partner institutions in grades VI and XI as approved by the Competent Authority and subject to availability of funds. However, in peculiar/special circumstances, students can be directly enrolled in other post primary grades.
- 8.2 The ratio of award for both streams i.e. SE&LD and SEF will preferably be maintained at 75:25, respectively. However, a shortfall in one stream will go to the other stream. If both streams are at shortfall then the vacant seats will be filled through the general merit subject to qualifying the entry test.



- 8.3 If a partner institution has any number of vacant seats for a particular year, then those seats would be allocated to other partner institution(s) for filling them in the same year.
- 8.4 For FAS schools, the district quota would preferably be maintained with 40% marks being the lower threshold for eligible candidates. In case, not enough eligible candidates are found having required marks, the seats will be given to the SE&LD students of the same district.
- 8.5 An awardee must maintain good behavior and secure at least 60% marks in the final examinations of grades 8th and/or 10th to remain eligible for scholarship.
- 8.6 Left out/vacant seats of dropped out students will be carried forward to next academic year. These will be over and above the total number of scholarships for that particular year. This will be subject to availability of funds.
- 8.7 Annually, 2% of additional seats on General Merit will be allocated to each partner institute (other than cadet colleges/schools) for differently-abled students while any leftover seats may be offered on General Merit under the guidance of the Scholarship Committee.
- 8.8 Annually, Cadet colleges in Sindh will be allocated 10 seats for applicants from SE&LD or SEF schools on General Merit as per the school/college, each over and above the annual allocation under SRESP.
- 8.9 Annually, Girls Cadet Colleges in Sindh will be allocated 20 seats for applicants from SE&LD or SEF schools on General Merit as per the college, each over and above the annual allocation under SRESP.
- 8.10 10% of the overall SRESP annual allocation will be reserved for girls.
- 8.11 The program shall be reviewed every two years to revise and/or expand its scope.
- 8.12 In case of any emergency or extraordinary circumstances, the Managing Director will be authorized to take appropriate measures.

9. Scholarship Management Committee & Payments:

- 9.1 A Scholarship Management Committee will be constituted with the approval of Competent Authority to review and approve finalists who have passed entry test(s) and fulfilled all documentary requirements in line with the stipulated criteria and Award rules. The Committee will reserve the right to postpone or cancel the process at any stage. It will have the authority to co-opt any member as per requirement.
- 9.2 The Committee will also deliberate and decide on annual quota for partner institutes each year.
- 9.3 The Committee will review cases of grievances and complex nature to deliberate and decide accordingly. Its verdict shall be final.
- 9.4 Certain scholarship benefits will be paid to the scholars directly such as monthly stipends. Other scholarship benefits such as tuition fees, boarding & lodging cost etc. will be paid directly to a host/ partner institution.
- 9.5 Payments to partner institutions will be processed as per the signed agreement in accordance with the enrolled Awardees.

10. Partner institution(s):

- 10.1 A partner institution will be any educational institution in the province, or the country which enters into a partnership agreement to cater to awardees under SESP. Following is the eligibility criteria;
- An institute must be registered with the relevant government body and/or education board.
 - An institute having at least 3 years' experience in the education sector, preferably for post primary grades.
 - An institute having state of the art boarding and lodging facility (optional).

11. Confidentiality and information sharing:

- 11.1 Other than the information available on public domains, partner institutions will not be permitted to disclose to any person any confidential information relating to an awardee, application, and/or scholarship agreement, without Foundation's prior written approval
- 11.2 The obligation will not be breached where it is required by law, or Parliament to disclose relevant information or where the relevant information is already publicly available (other than through breach of a confidentiality or non-disclosure obligation).

12. Probity:

- 12.1 SEF will make sure that the scholarship process is fair, in accordance with the published guidelines, incorporates appropriate safeguards against fraud, unlawful activities and other inappropriate conduct and is consistent with the approval of SEF Board of Governors.
- 12.2 The Policy may be changed from time-to-time by the Foundation with the approval of the Competent Authority. The revised Policy will be published on SEF's website and circulated among all stakeholders.

(Abdul Kabir Kazi)
Managing Director

No: SEF/PSDU/064/2021

Karachi, dated 16th November, 2021

A copy is forwarded for information to:

- The Secretary, School Education & Literacy Department, Government of Sindh, Karachi.
- The Directors (All), SEF, Government of Sindh, Karachi.
- The Program Heads (All), SEF, Government of Sindh, Karachi.
- The Regional Heads (All), SEF, Government of Sindh, Karachi.
- The Staff Officer to Managing Director, SEF, Government of Sindh, Karachi.
- Office Record

(Mubashir Mirza)
Deputy Director
Program Support & Development Unit



Sindh Education Foundation
Government of Sindh

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Ref: SEF/PSDU/064-A/2022

Date: 09-02-2022

GENERAL GUIDELINES

SINDH SCHOOL EDUCATION SCHOLARSHIP PROGRAM (SSESP)

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Hyderabad Ph: 022-9240173-4, 022-9240156,
Sukkur Ph: 071-5632292-3, 071-9310985, Mirpurkhas Ph: 0233-9290385

District Offices: Jamshoro, Umerkot, Mithi, Badin, Khairpur, Naushahro
Feroze, Kamber-Shahdadkot, Dadu, Larkana, Shaheed Benazirabad,
Sanghar, Thatta, Shikarpur, Ghotki & Satellite Office Sehwan.

Introduction:

The Sindh Education Foundation (SEF), a semi-autonomous organization of the Government of Sindh has been making efforts to bring quality education and create conducive learning environment in all of the Foundation Assisted Schools. Besides, widening access to education across the province and raising its quality, the SEF has also resolved to explore areas of educational opportunities for its students to supplement their growth. One such opportunity is the Sindh School Education Scholarship Program (SSESP). Under this program, the Foundation is awarding scholarship opportunity to meritorious students of public sector schools in Sindh to get quality education in well established institutions in Pakistan.

The Sindh School Education Scholarship Program (SSESP):

The Sindh Education Foundation had started its Scholarship Program, "Sindh School Education Scholarship Program" (SSESP) in 2017. The SSESP is a province wide initiative; which offers merit-based scholarships to the meritorious students of SE&LD and SEF schools only as they largely belong to humble backgrounds. Presently, the Foundation has initiated this program through scholarship partnership contract with reputable public institutes like NJV Karachi managed by M/S Akhuwat Foundation, Public School Gadap Karachi, University of the Sukkur, IBA Community Colleges and Public-Schools, Public School Mirpurkhas and Dr. AQ Khan School System & College Islamabad. Apart from these institutions, the Foundation is also collaborating with Cadet Colleges in Sindh to support scholars meeting the scholarship criteria merit.

Who is eligible for Scholarship:

- i. Students who are residents/domiciled of Sindh province and studying in public sector schools as Government schools or Foundation Assisted Schools (FAS).
- ii. The applicant has completed at least last three academic years in government school or FAS.
- iii. Applicant must qualify entry test & interview conducted by the partner institute.

Role and Responsibilities of SEF:

- a) SEF will pay per month per child scholarship cost to partner institute under the Scholarship Program. (This cost will cover students' boarding, food, utility, laundry, housekeeping, security expenses and tuition fee where applicable).
- b) SEF will pay one-time cost per child annually to partner institute on account of following articles;
 - i. Learning Material
 - ii. Complete set of school uniform (2 pairs)
 - iii. 2 complete sets of hostel uniform (IBA PS Hyderabad / Public School Gadap only)
 - iv. 1 winter coat/ sweater
 - v. School shoes
 - vi. Sports shoes
 - vii. Sports uniform
 - viii. Bedding (mattress, blanket, pillow, bed sheet set) only applicable for Dr. AQ Khan School and NJV School
 - ix. Transportation from home to school & vice versa (Day scholars only)
 - x. Stipend per month to girls and boys (Boarders only)

SEF will also undertake following responsibilities:

- i. Monitor progress of sponsored students in line with agreed monitoring mechanism, which would include periodic visits of classrooms, residential & mess facilities.
- ii. Close coordination with selected students and parents.
- iii. Review academic and student development reports during every term submitted by partner institutes.
- iv. Liaison with the focal persons appointed by partner institutes for academic and student development follow up.



Role and Responsibilities of the partner institute(s):

- i. Provide lodging and boarding facilities to all selected students.
- ii. Submit term wise report to SEF
- iii. Focal persons shall be appointed for academic and personality development of students and shall be notified to SEF & parents / guardians.
- iv. Ensure that the management and focal persons have regular communication with the students' parents/ guardians.
- v. Arrange co-curricular activities. Moreover, the students would be taken on excursion and/or study trips at least once annually.

Schedule of Holidays:

- The schedule of holidays to be planned on yearly basis and will be shared with SEF / parents / guardians by the partner institute at the beginning of the Academic year.
- The parents / guardians may apply for a maximum of 7 days' leave in addition to the scheduled holidays.

Communication with Parents/ Guardians:

Parents/ guardians can call students and students can call their parents/ guardians except during the school timings.

The following schedule has to be strictly followed:

Parents/Guardians may call in evening 6:00 pm to 8:30 pm from Monday to Friday and anytime over the weekends.

In case of emergency, parents/guardians can contact the child anytime.

Parents/guardians can visit the campus to meet their kids after informing the Focal Person for the visit. In case of any issue faced by the child at the Campus, the parents/ guardians must inform the focal person at SEF, so that the matter may be resolved amicably.

Further, parents / guardians / students shall follow the communication rules of their respective school / institute in which they are enrolled.

Things that the Students Require:

Students will be required to bring the following items for personal use;

- Six shalwar kameez dress after school hours use
- T-Shirts and a pair of trousers as night suits
- Trouser and shirt (Formal for boys)
- Tooth brush, tooth paste
- Towel
- Sleepers for casual use
- Shawl / sweater for winter
- Shampoo
- Soap (soap case)
- Hair brush / comb
- Blanket, bed sheet & pillow

Role and Responsibilities of Parents/ Guardians:

- i. The parents of selected students will sign the undertaking that they will not discontinue studies in the middle of the academic year.
- ii. Parents/ guardians are expected to take interest, give feedback and guide their children accordingly. The decision whether a child should avail the Scholarship needs to be taken with full responsibility and after comprehensive understanding of the Program.
- iii. Parents / Guardians are required to attend the Orientation Sessions conducted by the SEF Regional and District heads.



- iv. Parents / Guardians will need to follow the communication guidelines.

Academic Progress of selected students for continuation of scholarship:

- i. An Awardee student must maintain good behavior and secure at least 60% marks in the final examinations of grades 8th and/or 10th to remain eligible for scholarship.

(Abdul Kabir Kazi)
Managing Director

No: SEF/PSDU/ 064-A/2022

Karachi, dated 9th Feb, 2022

A copy is forwarded for information to:

- The Secretary, School Education & Literacy Department, Government of Sindh, Karachi.
- The Deputy Managing Director (Operations), SEF, Government of Sindh, Karachi.
- The Deputy Managing Director (Support Services), SEF, Government of Sindh, Karachi.
- The Directors (All), SEF, Government of Sindh, Karachi.
- The Program Heads (All), SEF, Government of Sindh, Karachi.
- The Regional Heads (All), SEF, Government of Sindh, Karachi.
- The District Heads (All), SEF, Government of Sindh, Karachi.
- The Staff Officer to Managing Director, SEF, Government of Sindh, Karachi.
- Office File

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