

DEPARTMENT OF PROGRAMS & PLANNING
PROGRAM SUPPORT AND DEVELOPMENT UNIT

NOTIFICATION

With the approval of the Managing Director, SEF, the “Partner Replacement Policy” is hereby notified as under;

1. Title:

Partner Replacement Policy

2. Background

Sindh Education Foundation is managing a diverse portfolio which is designed to address the challenge of educational access & quality in the province. Sindh Education Foundation operates the schools through engaging partners for operations and implementation where selection of a partner is an essential part of the planning while establishing an educational facility. However, due to different reason(s); some partners remain reluctant or unable to fulfil the contractual parameters which adversely affect the quality of education in the SEF school/center(s). In such cases, SEF has the right to replace the partner with another of its partner.

3. Objective

The prime purpose of the ‘*Partner Replacement Policy*’ is to regulate the cases pertaining to the replacement of partner under the set criteria and conditions.

4. Applicability

- i. Foundation Assisted Schools (FAS)
- ii. Schools under People’s School Program (PSP)
- iii. Adolescents and Adults Learning and Training Program (AALTP)



SEF/PSDU/110/2023

Empowering Through Education



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5. Need / circumstances for partner replacement

The Foundation may need to replace a partner in case of:

- i. Termination of Partnership Contract
- ii. Withdrawal of Partnership Contract
- iii. Non-renewal of Partnership Contract

6. The Process

i. For Foundation Assisted Schools (FAS) / Centers (AALTP)

- a. Prior to processing the case under the 'Partner Replacement Policy', the concerned District Office through Region would be required to issue a 'Report of Viability' as per approved format (Annex-A).
- b. Proposals shall be invited for school(s)/center(s), subject to partner replacement, from at least 03 existing eligible partners (FAS/AALTP) having presence in the same district/region, with the clear recommendations along with justification of concerned Regional Head and District Head. The format for sending the proposal is provided herewith (Annex-B) and the Partner Evaluation Tool is provided here with (Annex-C).
- c. Concerned Deputy Director/Program Head at Head office shall submit the case along with his/her recommendations to DMD (Operations) through Director (P&P) for their endorsement and subsequent decision of the Managing Director.

ii. For the People's School Program (PSP)

- a. Prior to processing the case under the 'Partner Replacement Policy', for People's School Program (PSP) the concerned Deputy Director/Program Head at Head Office would be required to issue a 'No Objection Certificate' as regards any encumbrances and/or any other detail of the partner.
- b. Proposals shall be invited from interested PSP Partners on the prescribed format (Annex-B) and the Partner Evaluation Tool is provided here with (Annex-C).
- c. Concerned Deputy Director/Program Head at Head office shall submit the case along with his/her recommendations to DMD (Operations) through Director (P&P) for their endorsement and subsequent decision of the Managing Director.

7. Conditions:

- i. Only existing partners shall be eligible to submit proposal(s). For FAS, both individual(s) & organization(s) would be eligible to be considered for replacement

strategy while for AALTP and PSP only organizations would be eligible to be considered for the replacement strategy.

- ii. The proposals shall be duly evaluated by the concerned District/Region based on which the Deputy Director/Program-Head at Head Office would file recommendation for consideration of the Management. The final decision will be made by the Managing Director SEF.
- iii. The decision of the Foundation as regards approval or disapproval of any replacement proposal shall be final and binding upon the Applicant(s).
- iv. The selected partner under the 'Partner Replacement Policy' will need to fulfill the requirements prescribed by the Foundation and sign the partnership contract.

(Abdul Kabir Kazi)
Managing Director

No. SEF/PSDU/110 /2023.

Karachi, dated: 28th August, 2023

A copy is forwarded for information to:

1. The Deputy Managing Director (Operations), Sindh Education Foundation, Govt. of Sindh.
2. The Deputy Managing Director (Support & Services), Sindh Education Foundation, Govt. of Sindh.
3. The Directors (All), Sindh Education Foundation, Govt. of Sindh.
4. The Deputy Directors (All), Sindh Education Foundation, Govt. of Sindh.
5. All Program/Regional/District Heads Sindh Education Foundation, Government of Sindh.
6. The Staff Officer to Managing Director, Sindh Education Foundation, Government of Sindh.
7. The PS to Secretary, School Education & Literacy Department, Govt. of Sindh.
8. Office File



Mubashir Mirza
Deputy Director (PSDU)



SEF/PSDU/110/2023



Report of Viability

Must be filled by the site assessor

Location: _____

Filled by: _____

CURRENT STATUS

A review of:

- Your understanding after conducting the field visit to the prospective site.

FURTHER ACTIONS

A note of:

- Further information required
- Remaining concerns
- Any related input

1. Estimated population

- No. of households
- No. of out of school children

2. Community information

- Is it cooperative?
- If not, highlight the reasons which contribute to non-cooperation and/or conflict

3. Geographical information

- No. of nearby schools within 3 km sphere of the location

4. Accessibility

- How near is the site from link road(s)
- Evaluate road or any other sort of geographical connectivity

5. Provide rationale for viability or nonviability of the site.

6. Name of Operator(s) who agreed or disagreed to establish academic unit.

- If disagreed, highlight their reasons.

Signature: _____



SINDH EDUCATION FOUNDATION PARTNER REPLACEMENT PROPOSAL

For FAS/PSP/Centers Prospective Partners (Individual or Organization)

OVERVIEW

Sindh Education Foundation is pleased to invite this proposal for operating school(s) under the programmatic framework of Foundation Assisted Schools (FAS), Peoples School Program (PSP) and AALTP centers. The quality inputs largely focus on grassroots access for quality education to children through capacity building in school management and administration, improving the learning environment in schools through professional development of teachers and provision of learning resources for meaningful teaching-learning activities for children.

Partnership with private entities is a central modality for the Sindh Education Foundation to pursue its objectives in accordance with its mandate. With Public Private Partnership mode responsible ownership is necessary at all levels for successful implementation, which is why competency and commitment is a prerequisite.

The Objective

- Identification of viable sites to turn them into effective academic units
- Development of school/centers revival plan
- Implementation of the plan

DETAILS OF THE PROPOSED SITE

Geographic and demographic information	
District	
Taluka	
UC	
Deh	
Village/Mohalla	
No. of Households in the vicinity	
Nearest Popular Place	
GPS Coordinate	



PROPOSAL

i [The proposal must include a coherent school/center revival plan encompassing the following:]

- Strategy for improving student learning outcomes;
- Suitable measures for conducive environment;
- Assurance of teachers' capacity and pedagogical quality; and
- Necessary infrastructural development

(Start writing here)

Rationale

i [Describe your reasons highlighting the feasibility of site. Consider including the following points in your rationale:]

- Research
- Demography

(Start writing here)

Execution Strategy

i [State as to how the plan would be implemented so as to achieve the goals stated herein within 3 months before the beginning of the new academic year]

(Start writing here)

Challenges

i [Elucidate the community based issues (if any), identify weaknesses that rendered the last operator falter, and suggest ways those weak areas can be worked upon.]

(Start writing here)



Partner Evaluation Tool		Must be filled by District/Regional Head
Name:	Location:	Filled by:
DOES THE PROSPECTIVE PARTNER HAVE...	CURRENT STATUS A review of: <ul style="list-style-type: none"> - What you know so far - The reliability of your sources of information - Whether you have enough information upon which to base a decision 	FURTHER ACTIONS A note of: <ul style="list-style-type: none"> - Further information required - Remaining concerns - Any related input
1. A good track record? (Infrastructure, compliance with SEF policy especially STR and SCR)		
2. Record of financial stability and reliability (Audit reports* / Account statements. It is contingent on No.1 whether investment in schools, supplies, salaries, furniture)		
3. Success at mobilizing and managing resources (Hiring of quality teachers, team management, and academic environment)		
4. Student assessment reports (if applicable)		
5. Record keeping (Review documentation/record and assess leadership)		
6. Individual's qualification or organizational strength		

*Must be taken from organizations

Signature: _____